



Parent/Teacher Interviews 2020

Dear Parents & Carers,

Due to the unforeseen circumstances associated with COVID-19 our usual reporting and Parent/Teacher Interview practices have had to be altered for 2020.

Following the Department of Education's guidelines we will be hosting phone Parent/Teacher Interviews between Monday 29th June and Thursday 2nd July, 2020.

This year we have engaged with an online booking system. Interview timeslots are scheduled for 10 minutes per student. We appreciate your support of teachers in adhering to this timeframe to ensure teachers can contact the next scheduled parent promptly. However, we do appreciate your flexibility in knowing that your scheduled booking time is an approximate booking, and there may be a 5-10 minute leeway.

If you require more time with a particular teacher, please contact the school on 9580 5361 to negotiate this.

To book an interview with your child's teacher please follow the link and instructions below:

www.schoolinterviews.com.au and enter the code **y824w**



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click FINISH your selected bookings will be emailed to you immediately. If you do not receive your email, please check your junk-mail, or enter the event code again and check your email address spelling. Update your details if the email address is incorrect. DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

REMEMBER TO ADD YOUR APPOINTMENTS TO YOUR CALENDAR - reminders will not be sent home. Bookings must be finalised by Wednesday 24 June at 4pm. If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made your bookings
- OR return to www.schoolinterviews.com.au and enter the code and the email address you used when making your bookings.

Yours Kindly
Kylie McKinnon – Principal
15 June 2020

